

FALLBROOK UNION HIGH SCHOOL DISTRICT
CUSTODIAN II
Position Description

BASIC FUNCTION:

Under general supervision of the Director of Facilities or Designee, performs custodial services required to maintain assigned building(s) or areas in a safe, clean, orderly and secure manner and perform other duties directly related to this job description.

ESSENTIAL JOB FUNCTIONS: Duties may include but are not limited to the following:

- Clean district facilities such as: classrooms, restrooms, showers, locker rooms, shops, cafeteria, snack bars, gymnasium, and offices.
- Perform tasks such as sweeping, mopping, waxing and sealing floors; vacuuming rugs and carpets.
- Dusts, polishes, and washes furniture, equipment, walls, chalkboards, mirrors, windows etc.
- Clean and sanitize plumbing fixtures such as commodes, urinals, sinks, showers, drains, etc.; fill/install paper and soap dispensers; clean drinking fountains.
- Empties and cleans waste receptacles and trash cans.
- Moves, arranges and sets up furniture and equipment for sporting or special events and meetings
- Turn out lights and secure area by locking doors, windows and gates; replace light bulbs.
- Performs touch-up painting and makes minor plumbing and electrical repairs; prepares work orders requiring the attention of the maintenance section.
- Operate various equipment including ladders, floor scrubbers, buffers, carpet machine and related tools, including a variety of hand and power tools in the performance of assigned tasks.
- Use, store and properly dispose of chemicals, solvents and fluids, some of which may be considered toxic and require special handling. Read, understand and follow related material data sheets.
- Sweeps and scrubs sidewalks, walkways and other exterior hard surface areas; pick up papers and refuse on grounds.
- Perform recycling duties in accordance with established District procedures.
- Participate in emergency response activities as necessary.

QUALIFICATIONS:

Knowledge of: Cleaning methods and procedures; handling and use of cleaning chemicals; care and use of equipment used in the performance of custodial work; safety

and sanitation precautions and procedures; fire, earthquake, and evacuation procedures; location of shut offs.

Ability to: Comprehend written and oral instruction in the English language; understand and calculate proportioning instructions on cleaning product labels; follow health and safety requirements concerning proper work practices and procedures; understand and maintain schedules assuring regular cleaning of assigned areas; operate electric drill, use hand tools for installation, repair, or replacement of miscellaneous equipment or dispensers; maintain effective working relationships with staff, school community and the public.

Experience and Education Required: Any combination of education and work experience equivalent to the eighth grade. Previous experience in the building maintenance trades preferred. Valid California Motor Vehicle Operator's License

Physical Requirements: Ability to see and read, with or without vision aids; ability to hear and understand speech at normal levels; ability to communicate so others will clearly understand normal conversation; standing and walking for extended periods; bending at the waist, pushing, pulling, carrying, twisting/turning; ability to lift up to 50 pounds; ability to climb ladders; dexterity of hands and fingers to operate power cleaning equipment.

WORK ENVIROMENT:

Indoor and outdoor environment; seasonal heat and cold or adverse weather conditions; subject to evening or variable hours; exposure to chemicals and fumes such as solvents, cleaning compounds, polish, etc. .

<u>Supervisor:</u>	Director of Facilities or Designee
<u>Work Year:</u>	12 months/8 hours per day
<u>Salary Range:</u>	12
<u>Overtime:</u>	Non-exempt

Revised & Board Approved 1/24/2011